

Minutes for MAY 25, 2021 - FINAL
Library Board Meeting – 6:00 P.M.
Jemez Springs Public Library
By Zoom

Members Present: Hailey Cooper, Doug Parker, Mildred Peck, Janet Phillips, Anita Punla, Barbara Stone and Heather Gutierrez

Member Absent: None

Presiding: Library Board President Barbara Stone

Friends of the Library Presence: Suzanne Swetnam

1. Call to Order: The meeting was called to order at 6:05 p.m.

2. Welcome New Board Members

The Board welcomed Doug Parker as a new Board member and Heather Gutierrez as representative from the Village Council office.

3. Approval of Minutes

Barbara moved and Hailey seconded to approve the April 8, 2021 minutes.

Action taken: *The April 2021 minutes were unanimously approved.*

4. Librarian's Report

The written reports provided to Board members are included herein as part of these minutes. Janet announced that in June the library will open for regular hours, and that library events will be conducted using NMDOH health orders and guidelines for gatherings.

4a. Grant Funds

JSPL was awarded \$3,000 from ALA for 'Libraries Transforming Communities' training. Funds will be utilized for additional staffing to allow Janet to participate in the community conversations process. The goal of the grant is to understand and assess existing communication channels and to gather community input for alternative ways for the community to communicate regionally.

4b. Review of Tom Mnich drawings for shade/coverings

The Board looked at drawings voluntarily provided by architect Tom Mnich. The eave and canopy will provide continuous shade and rain covering around the building from front to back. Funds to complete construction of the coverings and other minor repairs must be spent by end of calendar year. Doug volunteered to meet with Tom regarding timing and specifications.

5. Monthly Policy Review

The Board reviewed a change to the Library Card and Borrowing Policy to limit the digital access library card to Jemez Valley residents only. The motion was made by Barbara and seconded by Hailey to approve the change as written.

Action: *The motion to limit the digital access library card to Jemez Valley residents only was unanimously approved.*

6. Community Conversations Training Review

Janet announced that JSPL was awarded funding for 'Libraries Transforming Communities' training. Discussion of the on-line training modules was postponed to the June meeting to allow Board members to view training videos.

7. F.O.L. Report

Suzanne submitted the May 18th report. The F.O.L. is at 40% of the income needed for the budgeted annual expenses. F.O.L. will be holding the annual July 4th duck race and looks forward to the many events scheduled for the summer. With the success of zoom presentations, Suzanne welcomes new ideas for future presentations. F.O.L. will post on Jemez Chat and NextDoor an announcement seeking Board volunteers. The next meeting is scheduled for June 15th.

8. Comments

Schools are allowing students to return under strict Covid requirements and will be in session until June 17th. Janet will continue to coordinate with the school board for the summer reading program.

9. Next Meeting: The next meeting is scheduled for Tuesday, June 15, 2021 at 6:00 p.m. The meeting will be held at the Village Conference Room for those who would like to attend in person, but will also be available via zoom and tele-conference.

10. Adjournment

Barbara moved and Doug seconded that the meeting be adjourned.

Action taken: *The meeting was adjourned at 7:04 p.m.*

Respectfully submitted,
Anita Punla, Secretary